

# 2018 Tax Preparations

## Income:

### 2018

w-2's \_\_\_\_\_

1099-int (interest) \_\_\_\_\_

1099-div(dividends) \_\_\_\_\_

1099-G )tax refunds \_\_\_\_\_

Alimony received \_\_\_\_\_

1099-MISC(income) \_\_\_\_\_

1099-B(capital Gain/loss Brokerage account) \_\_\_\_\_

Sale of any property/assets \_\_\_\_\_

1099-R (IRA/401K/PENSION DISTRIBUTIONS) \_\_\_\_\_

k-1 (Business income/loss) \_\_\_\_\_

1099-G (unemployment) \_\_\_\_\_

1099-SSR (Social Security) \_\_\_\_\_

Other income \_\_\_\_\_

## Income Adjustments:

Teacher expenses \_\_\_\_\_

Health Savings Account \_\_\_\_\_

SEP/SIMPLE Contributions \_\_\_\_\_

SE Heath Insurance premiums \_\_\_\_\_

Contributions to IRA's \_\_\_\_\_

1098-Student loan interest \_\_\_\_\_

Tuition and fees (college) \_\_\_\_\_

# Deductions and Credits:

## Medical & Dental Expenses:

Insurance premiums: \_\_\_\_\_

Co-pays & doctor/professionals: \_\_\_\_\_

Lab & x-ray: \_\_\_\_\_

Prescriptions: \_\_\_\_\_

Therapy & long term care cost: \_\_\_\_\_

Eye care: \_\_\_\_\_

Dental expenses: \_\_\_\_\_

Mileage/travel expenses: \_\_\_\_\_

Other medical expenses: \_\_\_\_\_

## Taxes:

Real estate taxes paid: \_\_\_\_\_

Local & State Taxes paid: \_\_\_\_\_

Sales Tax paid: \_\_\_\_\_

Foreign Taxes paid: \_\_\_\_\_

Estimated taxes paid: \_\_\_\_\_

## Home Expenses:

Mortgage interest (1098-int): \_\_\_\_\_

Mortgage insurance premiums (PMI insurance): \_\_\_\_\_

Energy improvements: \_\_\_\_\_

Windows/Exterior doors: \_\_\_\_\_

Installation: \_\_\_\_\_

Other home improvements: \_\_\_\_\_

## Charity donations and Gifts:

Cash:

Who: \_\_\_\_\_ When: \_\_\_\_\_ How much: \_\_\_\_\_

Items:

What: \_\_\_\_\_ To Whom: \_\_\_\_\_ When: \_\_\_\_\_

Mileage:

Why: \_\_\_\_\_ When: \_\_\_\_\_ For Whom: \_\_\_\_\_ How many: \_\_\_\_\_

Other items:

What: \_\_\_\_\_ when: \_\_\_\_\_ to whom: \_\_\_\_\_ how much/cost: \_\_\_\_\_

## Casualty & Theft:

When: \_\_\_\_\_ How much was recovered: \_\_\_\_\_

What was lost: \_\_\_\_\_

How or what happened: \_\_\_\_\_

## misc Expenses:

union dues \_\_\_\_\_

work expenses \_\_\_\_\_

## Child/dependent Care

Child care: who: \_\_\_\_\_ when: \_\_\_\_\_ how much paid: \_\_\_\_\_

Education expenses: (1098-T): \_\_\_\_\_

Where: \_\_\_\_\_ for whom: \_\_\_\_\_ how much: \_\_\_\_\_

## Retirement Savings contributions:

401(K)'s: \_\_\_\_\_

Traditional, SEP, SIMPLE, IRA's: \_\_\_\_\_

ROTH Contributions: \_\_\_\_\_

## Business Expenses: Schedule C preparations:

Gross Receipts/Income (1099-misc) :	_____
Advertising:	_____
Business Travel:	_____
Lodging:	_____
Transportation:	_____
Meals :	_____
Other:	_____
Commissions and Fees:	_____
Communication:	_____
Contract Labor:	_____
Insurance	
Health:	_____
Business:	_____
Workman's Comp:	_____
Interest:	_____
Legal and Professional fees:	_____
Meals	_____
Office Expenses:	_____
Rental Expenses:	_____
Repairs & Maintenance:	_____
Supplies:	_____
Taxes & Licenses:	_____
Utilities:	_____
Postage:	_____
Printing:	_____
Dues & Subscriptions:	_____

Memberships: \_\_\_\_\_

Bank Fees: \_\_\_\_\_

Mileage: \_\_\_\_\_

tolls: \_\_\_\_\_

Parking: \_\_\_\_\_

Home office deduction: \_\_\_\_\_

Size of office: \_\_\_\_\_

Utilities total for house: \_\_\_\_\_

Decor: \_\_\_\_\_

Research & Development \_\_\_\_\_

Credit Card Process fees: \_\_\_\_\_

Uniforms: \_\_\_\_\_

Business Gifts \_\_\_\_\_

Conferences \_\_\_\_\_

Equipment purchases \_\_\_\_\_